Parish of Channel / Cygnet

Application to hire a facility

The Parish normally requires a month’s notice to process and approve an application. However, in

special circumstances it may be possible to provide approval in a shorter time period.

Owner: The Trustees of the Diocese of Tasmania

Name of Applicant and/or organisation:………………………………………………………………………..

Contact person, if different from above:……………………………………………………………………….

Address:………………………………………………………………………………………………………………………..

……………………………………………………………………………………………………………………………………..

Preferred telephone number:……………………………………………………………………………………..

Email:………………………………………………………………………………………………………………………….

Parish facility to be hired:…………………………………………………………………………………………..

Date, time, period of hire: ……………………………………………..…………………………………………..

…………………………………………………………………………………………………………………………………..

Activity to be undertaken:…………………………………………………………………………………………..

………………………………………………………………………………………………………………………………………

Anticipate number of participants:……………………………………………………………………………..

Obligations of the hirer

1. To pay the hire charge in the manner and time agreed.

2. To leave the facility in a satisfactory and clean condition.

3. To return any furnishings that may be moved to their original position.

4. To remove all rubbish.

5. Not remove anything that is owned by the Parish.

6. To do no damage to the facility, its furniture and furnishings, accessories and environs:

and to report to the Parish any loss or damage to property and to pay for its repair or

replacement.

7. Not to permit smoking within the facility or within 3 meters of any entrance.

1

8. To switch off all lights and electrical equipment before vacating the facility.

9. To secure all windows and doors on vacating the facility.

10. To return all keys to the Parish at the agreed time.

11. To abide by fire and emergency protocols.

12. To abide by the insurance requirements.

13. To create no nuisance either by way or noise or otherwise so as to inconvenience adjoining

owners or occupiers.

14. Not to carry out any illegal activities within or on Parish property.

15. The Church reserves the right as landholder to terminate the lease at any time with refund

of pre paid hire if applicable.

In signing this application the Hirer agrees to abide by the Obligations listed on the application form.

Signature ………………………………………………………

Date …………………………………………………………………..

Hire charges (as at September 2013)

Casual hirers - $70 per day or $15 per hour to a maximum of $70.

Minimum charge of $30.

Plus Bond of $75 to be returned if facility left clean and all rubbish removed.

Regular users - By negotiation and subject to review each twelve months.

To be completed by the Parish nominee

Hire fee:

Method of payment:

2

Acknowledgement and Indemnity by the Hirer – to be signed when the facility is made available.

The Hirer acknowledges that at the date of commencement of the hire the facility is in such a

condition as to render it completely suitable for the intended purpose.

The Hirer indemnifies the Owner and the wardens and parish councillors of the Parish from and

against all actions, suits, claims and demands of whatsoever nature arising out of or in any way

touching or concerning the hiring of the facility.

Signed on behalf of the Owner ……………………………………………………………………………(Parish nominee)

Signed on behalf of the Hirer ………………………………………………………………………………………..

Date ………………………………………………………….a